

## Scholarship & Award Regulations

### Te Pou Hiranga Scholarships - 2025

The following regulations relate to a scholarship offered by Unitec\* (**Unitec**). By applying for the scholarship, you agree to be bound by these regulations.

\*Unitec is a business division of its parent entity, Te Pūkenga – New Zealand Institute of Skills and Technology (**Te Pūkenga**). Any references to Unitec refer to Te Pūkenga trading as Unitec, a business division of Te Pūkenga.

#### 1. SCHOLARSHIP NAME: Te Pou Hiranga Scholarships (“Scholarship”)

#### 2. PURPOSE OF THE SCHOLARSHIP

**2.1** The purpose of the Scholarship is to provide financial support to high achieving Māori ākonga in a 240 credit or more undergraduate diploma or bachelor level programme at Unitec, who are motivated to make a positive difference in society.

**2.2** Unitec recognises that financial support is an important consideration for our ākonga in managing their next steps. The scholarship provides both financial support and mentoring opportunities.

**2.3** Māori ākonga who can demonstrate academic excellence, are committed to applying the essence of Ako – where everyone teaches and everyone learns, and have at least one-semester or more of study remaining to complete their current undergraduate diploma or bachelor degree are encouraged to apply.

**2.4** Scholarship recipients are expected to be involved and participate in the Unitec Māori Community.

#### 3. SCHOLARSHIP FINANCIAL VALUE

**3.1** The value of the scholarship is \$2,000 for a full year of full-time study; or pro-rata for one semester full-time study.

**3.2** The scholarship is provided to ākonga to cover education related costs and is paid:

- in two equal payments of \$1,000.00 each semester; or
- by one payment of \$1,000.00 where an ākonga only has one semester left to complete their programme.

**3.3** A pro-rata value will also be considered for ākonga who need to study part-time because they are either disabled ākonga or have carers responsibilities as either sole parents or whānau/fanau members.

**3.4** Once awarded the scholarship may not be deferred or suspended without the prior written permission of the scholarships team.

**3.5** Once awarded for a particular programme and School, the Scholarship is not transferrable to another Unitec programme or School, or to any other subsidiary or business division of Te Pūkenga.

## 4. DURATION

**4.1** The scholarship is awarded for one year i.e., two semesters of consecutive study. Where an ākonga is awarded the scholarship for a programme they only have one semester of study left to complete, then the duration of the scholarship is one semester only.

## 5. WHO IS ELIGIBLE

**5.1** To apply, you must:

- be a domestic ākonga, for example a New Zealand citizen or Permanent Resident;
- be enrolled as a NZ Māori ākonga;
- have completed and passed a minimum of 60 credits within your current undergraduate diploma or bachelor level programme at Unitec;
- be continuing in your current programme of study as a full-time (or pre-approved part-time) student; and
- have a GPA of 6.0 (which equates to a B+ average) or above, in your most recent semester of study for graded courses, or all PASS grades for Pass/Fail courses.

## 6. HOW TO APPLY

**6.1** Apply online using the form provided. Support is available for ākonga through our Careers Team. Please book an appointment early and prior to the application deadline if you would like to discuss or seek support with your application: <https://guides.unitec.ac.nz/scholarships>

**6.2** As part of your application you will need to respond to the following questions:

- tell us a little about yourself, especially around your goals and achievements, community involvement and personal strengths. It would be great to see examples of how you have helped communities you belong to or identify with, such as your hāpori, marae, hapū, iwi, church, cultural or other community
- what will you be studying at Unitec in 2025 and what are your career aspirations after you complete your study?
- what motivates you to succeed in your studies?
- how will this scholarship help support you with your studies?
- In what ways do you think your study enables you to make a positive difference in society now (immediately) and in the future (long-term)?
- During the year we have Unitec events for ākonga. These include Māori and Pacific Orientations, Whānau/Fanau evenings, Te Wiki o te Reo & Pacific Island language weeks, events for Disabled and Neurodiverse ākonga, Ally Network and Under 25 ākonga. Please describe how you can contribute to events that connect to your identity.

You will also be asked to complete your [Pepehā](#). There are Unitec kaitiaki who will help you complete this if you need assistance.

**6.3** If you are a disabled ākonga, sole parent, or an ākonga with other carer responsibilities, who is applying to study part-time, you will also be asked “how does being able to study part-time remove barriers and help you to succeed in your goals?”

## 7. SELECTION

**7.1** Once scholarship applications close, the Scholarships & Mentoring Team (“**Team**”) check that the applicants have:

- completed the online application;
- maintained enrolment in an undergraduate diploma or bachelor level programme, at Unitec;
- have a minimum of one semester of full-time study or pre-approved part-time study left to complete their undergraduate diploma or bachelor level programme;
- have a GPA of 6.0 or above or Pass grades for all courses that are Pass/Fail only, in their most recent semester of study;
- enrolled as a NZ Māori domestic ākonga

**7.2** The Team will add the ākonga GPA scores from their most recent semester of Unitec study to all eligible applications. They then send the applications to the Māori Scholarship Selection Committee for review.

**7.3** The number of scholarships awarded varies and is dependent on available funding.

## 8. COMMITTEE PREFERENCING

**8.1** It is important to Unitec to manaaki the success of our ākonga and communities. Our strategic vision includes parity goals for Māori, Pacific, and under 25 ākonga, and goals to enhance the success of disabled and neurodiverse ākonga. We also want to manaaki the success of first in family to pursue tertiary education, sole parents, and ākonga with low prior achievement.

**8.2** Preference may be given to ākonga who:

- demonstrate that financial support will have an impact on their ability to pursue their studies.
- are in their second or third year of study at Unitec

## 9. SELECTION COMMITTEES

**9.1** Selection committees (“**Committee**”) are made up of at least three relevant members of Unitec.

The Committee review all applications received and will make award recommendations based on a combination of:

- responses to the scholarship questions; and
- Unitec and Te Pūkenga priority group goals and Committee preferences outlined in 8.1 and 8.2 above

**9.2** Unitec has complete discretion in assessing applications for the scholarship. Unitec’s decision is final and binding. Ākonga are welcome to contact the Scholarships & Mentoring Team ([scholarships@unitec.ac.nz](mailto:scholarships@unitec.ac.nz)) for feedback on their scholarship application outcome.

## 10. WHAT HAPPENS AFTER SELECTION

**10.1** The Scholarships & Mentoring team are the kaitiakitanga of the scholarships process. They will:

- let ākonga know scholarship application outcomes
- check enrolments at week three of the semester as the final eligibility check
- set up the first payments – to be made to ākonga usually in week eight of semester 1

- manage ongoing eligibility checks, mentoring opportunities, and second payments

## 11. ONGOING ELIGIBILITY

**11.1 Academic progress:** Ākonga who are awarded the scholarship are expected to continue to do well in their studies. They must maintain a B plus average (minimum GPA 6.0) or a Pass grade for all courses that are Pass/Fail only.

**11.2** Ākonga who fail one or more courses will be assisted by the Scholarships & Mentoring team to explain their circumstances via a breach appeals process.

**11.3** Appeals are considered by the awarding scholarship selection Committee. The Committee will decide whether to terminate or maintain the scholarship, and will also provide referrals to academic or pastoral assistance, wherever possible, to support the ākonga.

**11.4 Unitec Enrolment:** Ākonga are expected to maintain their enrolment status, i.e., be enrolled full-time (typically a minimum of 60 credits) per semester, or part-time as stipulated when their scholarship was awarded.

## 12. TERMINATION OF A SCHOLARSHIP

**12.1** Your scholarship will be ended/terminated by Unitec if:

- you withdraw from the Unitec course/programme after the start of the programme
- you cease to meet the eligibility criteria;
- you breach the academic and enrolment eligibility requirements and don't successfully appeal; or
- Unitec determines that you are guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for you to continue to hold the Scholarship.

**12.2** If Unitec terminates the Recipient's Scholarship for any of the above reasons, after the start of Semester 1 or 2, Unitec may require any Scholarship payment(s) already made be reimbursed to Unitec.

## 13. OTHER OBLIGATIONS AND CONDITIONS:

- The offer of the Scholarship is made subject to all information provided by the Recipient ("**Recipient**") being true and accurate.
- By accepting the offer of the Scholarship, the Recipient agrees to these Regulations.
- For the duration of this scholarship students are not allowed to hold other Unitec funded scholarships, unless a priority group or equity-based scholarship is approved by the relevant Director and/or Head of School. Students are limited to accessing a maximum of \$5,000 of Unitec scholarship funding per academic year.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make them ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- If the recipient is a continuing ākonga they will be invited to support new ākonga through peer-to-peer mentoring.

- Any change in the Recipient’s circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee Chair case-by-case.
- Unitec is committed to The Education (Pastoral Care of Tertiary and International Learners) Code of Practice and ensuring the wellbeing of our ākongā. The scholarships team will track and monitor recipients and check in throughout the duration of the scholarship.
- The Recipient will be invited to consent to allowing their name, photograph and a short article to be used for the promotion of Unitec.
- The Scholarship is not transferrable or exchangeable.

#### 14. FUNDING

**Internal Unitec funding:** Internal Unitec funding has been budgeted by Director, Student Success within the 2025 scholarship budget approved by Te Pūkenga Deputy Chief Executive Ako Delivery on 19 July 2024. Funding is calculated at \$2,000 per new Recipient

#### 15. ROLES AND RESPONSIBILITIES

**15.1 Owning & Responsible Schools/Unit:** Māori Success Team

**15.2 Managing & Administration Schools/Units:** Student Success

#### 16. PUBLICATION OF REGULATIONS

- On approval, the Regulations must be forwarded to the Student Support and Scholarships Manager for publication of clauses 1 to 13 on the Unitec website.
- Recipients must be notified of clauses 1 to 13 at the time of Scholarship offer being made.

#### 17. APPROVAL

Endorsement from stakeholders listed beneath must be sought before final approval.

Endorsed by: Vivienne Merito  
 Title: Director, Māori Success (Interim)  
 Date: 22.08.24

Endorsed by: Annette Pitovao  
 Title: Director, Student Success  
 Date:

Endorsed by: Monique Bell  
 Title: Student Support and Scholarships Manager  
 Date: 21.08.24

*Signatures not necessary if approval/endorsement is documented in writing e.g. by email.*