

# Caregiver Nomination Form

## International Student Under 18



The applicant's parent/s must complete this form.

Please complete this form in English.

Email the completed and signed form to [internationalsupport@unitec.ac.nz](mailto:internationalsupport@unitec.ac.nz) or scan and upload to the applicant's [Enrolment Dashboard](#)

### Student details

Student name (as seen in passport) \_\_\_\_\_

Student's preferred name \_\_\_\_\_

Unitec student ID \_\_\_\_\_

Date of Birth \_\_\_\_\_

### Designated caregiver details

Designated caregiver full name \_\_\_\_\_

Relationship to student (eg aunt, grandparent, close friend) \_\_\_\_\_

New Zealand phone number \_\_\_\_\_

Email \_\_\_\_\_

New Zealand home address \_\_\_\_\_

### Parent declaration

I/We designate \_\_\_\_\_ (name of caregiver) to provide accommodation for my/our son/daughter, to attend Unitec as an international student from \_\_\_\_\_ to \_\_\_\_\_, subject to the approval of the Education Provider prior to enrolment.

I/we understand that the education provider will:

- Visit the home of the designated caregiver prior to enrolment to determine that the living conditions are of an acceptable standard.
- Not be responsible for the student's care when the student is in custody of the designated care giver.
- Assess whether the designated caregiver will provide a safe physical and emotional environment for the student.

*Continued on next page*

- Determine that the accommodation is not a boarding establishment (i.e. does not have 5 or more international students staying in the home).
- Meet with the designated caregiver/s and establish communication with the caregiver.
- Meet the student at least quarterly to ensure the accommodation is suitable.
- May require a Police vet to be undertaken, if the education provider considers it appropriate.
- If Unitec does not approve the nominated person to be the designated caregiver, the family has the option to nominate any other person to be designated caregiver (risk assessment charges -\$300 to be borne by the student/ family in this case) or move the student to a Unitec arranged homestay (charges to be borne by the student/ family) or defer their enrolment to the next semester.

Should this arrangement change I/we undertake to inform Unitec immediately.

I/we understand that should Unitec have any concerns regarding the welfare of my/our child, they may refer him/her to the relevant welfare authorities, or any other appropriate agency in New Zealand.

I/we understand that Unitec will make every endeavour to ensure the safety and welfare of my/our child while studying in their school.

I/we confirm that the person/s nominated as the designated caregiver/s is/are a 'bona fide' relative or close family friend, and proof of this relationship may be required.

Parent/guardian full name \_\_\_\_\_

Phone number home country \_\_\_\_\_

Email \_\_\_\_\_

Address in home country \_\_\_\_\_

\_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_